



UNIVERSITY OF MASSACHUSETTS

AMHERST * BOSTON * DARTMOUTH * LOWELL * WORCESTER

TUITION CREDIT / TUITION REMISSION

Frequency Asked Questions

1. How many classes can I take?

A University Employee may take as many courses they wish; however, the University Employee may only attend one (1) course per semester (no more than four credits) during normal working hours (8:30AM - 5:00PM). After normal working hours, The University Employee may take as many courses as they wish.

2. Are my children and/or my Spouse eligible for tuition Credit/Remission benefit?

Yes, ***Dependent Child*** refers to a child of a University Employee or their Spouse: 1) who meets the requirement of dependency as defined by the Internal Revenue Service (whether or not such University Employee or Spouse claimed such child as a dependent on the most recent tax return); or 2) for whom the University Employee or Spouse has financial responsibility, as demonstrated by a court decree, FAFSA, or other suitable evidence as may be required by the campus Human Resources Department; but in no event shall Dependent Child mean an individual over the age of twenty-five (25) as of the first day of the semester for which the Student Tuition Credit is to be applied. The University Employee must provide a Birth Certificate, FAFSA and/or a Court Decree.

Yes, ***Spouse*** refers to an individual married to a University Employee. The University Employee must provide a Marriage Certificate.

3. Who is eligible for tuition Credit/Remission benefit?

The tuition benefits apply only to full and part-time benefited employees. Eligibility for tuition benefits for benefited employees does vary by length of benefited service. The amount of the tuition credits also depends on the program of study (undergraduate, graduate or professional studies) and the benefited status (full-time or part-time).

4. Where can I take courses?

Courses can be taken only at Public Community Colleges, Massachusetts State Universities, or University of Massachusetts campuses excluding University of Massachusetts Medical School MD Program.

5. When am I eligible for tuition Credit/Remission benefit?

For UMass Campuses you are eligible from your start date, however if the beginning of the semester is before your start date you are not eligible for that semester. Other State Colleges / Universities, employees with six (6) months or more of full-time benefited service (or equivalent benefited part-time service), their spouses and dependent children, who are enrolled in a full-time state supported program at any Massachusetts university or community college, are eligible for tuition waivers.



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6. Is there a deadline for submission of the tuition Credit/Remission Form?

Yes, forms must be submitted before the last day of Add/drop. We will process after Add/drop, however it will be up to the Bursar's office to waive any late fees, due to the late submission.

7. How much of the tuition is covered?

STUDENT TUITION CREDITS (Continuing Education Courses not included*)

Current/Active University Employees¹	
Graduate Courses or Programs	100%
Undergraduate Courses of Programs	100%
Retired University Employees²	
Spouses and Dependent Children of Current/Active University Employees	
Graduate Courses or Programs	20%
Undergraduate Courses of Programs	
University Employee w/ 2+ FTE Years of Service	60%
University Employee w/ < 2 FTE Years of Service	15%
Spouses and Dependent Children of Retired University Employees³	
Spouses and Dependent Children of Deceased University Employees⁴	
	60%

*For continuing education classes taken at UMass, tuition credit is offered at 50% to eligible employees.

¹Part-time University Employees are eligible for up to seven (7) credits per semester.

²One (1) program of study.

³One (1) program of study; undergraduate only.

⁴With at least five (5) years of FTE University Service; one (1) program of study; undergraduate only.

If you have any additional questions, please contact HR@umb.edu